

**KINGSTONE & THRUXTON GROUP PARISH COUNCIL**  
Minutes of a meeting held on Wednesday 5<sup>th</sup> October 2022  
At 19.00 in Kingstone Village Hall

**Present:**

Cllr Nick Knudsen (Chairman), Cllr Denise Lloyd, Cllr Colin Knight and Cllr Colin Warrillow.

**In attendance:**

Lisa Lewis (Parish Clerk), PFO Paul Neate (Parish Footpath Officer), Steve Madison (Kingstone Sports Association) Ward Cllr Christy Bolderson and John Anderson (Webmaster)

Agenda Ref	Minutes
1.	<b>Apologies for absence</b> were noted from Cllr Colin Pugh, Cllr Lynne Thorne and Cllr John Watkins
2.	<b>Co-option</b> , it was noted that there had been one application. The applicant Mr Paul Richards was introduced and it was agreed by a unanimous vote to co-opt him as a member. Cllr Paul Richards took a seat at the table and the Declaration of Acceptance of Office of Councillor was signed by him and the clerk. Registerable interests form to be completed by Cllr Richards and returned to Herefordshire Council within 28 days, clerk to complete online notification.
3.	<b>To receive declarations of interest &amp; written requests for dispensation</b> , none Recorded
4.	<b>Approval of minutes and sign</b> from Ordinary Parish Council Meeting held Wednesday 7 <sup>th</sup> September 2022. It was <b>RESOLVED</b> to adopt the minutes as a true record, and they were signed by the chairman.
5. 5.1	<b>Members of the Public – no questions raised</b> <b>Clerk's Report and Correspondence</b> <b>Correspondence</b> – None received to date. <b>Planning – FOR INFORMATION ONLY</b> – None to note.
6.	<b>6.1 Local Policing Team</b> – Not Present. <b>6.2 Ward Cllr Report:</b> The <b>Children's Services</b> report had been received. Ofsted had rated the service as 'inadequate'. A full Council meeting had taken place to discuss the issues and they had heard from children's commissioner, Eleanor Brazil. <b>'Project Gigabit'</b> – some residents still don't have access to broadband, BDUK are gathering information and comments can still be made. Ward Cllr Bolderson will forward the link to the clerk for any residents that have this issue. <b>Dirt Bike Track</b> – legal documents are required from Connexus before the project can move forward. <b>Herefordshire Art</b> had taken place with some fantastic work displayed in the local area. Questions were put to the Ward Cllr regarding 106 monies. <b>6.3 Chairman's Report</b> – Nothing to note. <b>6.4 Lengthsman's Report</b> – not present <b>6.5 Village Hall</b> – No report <b>6.6 Sports Association Report:</b> Steve Madison reported that he had sent an email to Herefordshire Council regarding the Council's Local Development Plan in which he addressed issues with 106 monies and drainage. With regard to the planning application for the cycle track, the Deed of Dedication requires a signature however recent discussions with highways advise against this. Fairfield High School now have two girls football teams and rugby using the sports field. A maintenance day took place and it was noted how well kept the grass is looking. <b>6.7 PFO Report:</b> Paul reported that the parish have received two new bridges in the last six months, most recently a new one on the KS2. He attended a PFO Meeting held at the Town

	Hall, advice at this present time is that he is unable to carry out work on the paths other than inspections.
7.	<b>Dirt Bike Track</b> - Already covered by Ward Cllr Report 6.2.
8.	<b>Jubilee Park</b> , the scoring panel met as two bids had been received. 106 money was to be used, however it is unclear how to obtain the money and it was proposed to put the project on hold for the time being. Also, suggestions as to whether it should remain a Jubilee Park or if a Remembrance Park or Coronation Park would be more appropriate. Ward Cllr Bolderson confirmed Highways 106 monies is problematic however other projects should be easier to obtain using three bids. Item to remain on the agenda.
8.1	<b>Jubilee Oak Seating</b> , chairman had not yet met with Whitfield Estate to discuss. Cllr Lloyd has sent some information to the clerk regarding small picnic benches which will be circulated prior to the next meeting.
9.	<b>Financial Reports</b> The schedule of payments in appendix 1 was <b>APPROVED</b> . <b>SAAA</b> – The email received regarding opting out of the central external auditor appointment arrangements was noted and it was agreed unanimously not to opt out. No action required. <b>Banking</b> Bank balances and reconciliation were noted and the bank statement was signed by chairman. <b>Unity Trust Bank</b> the clerk confirmed the change of bank is ongoing. Signatories to be agreed at the next meeting. Add to the agenda.
10.	<b>Planning</b> <b>Planning Consultation – 222727 – Hanley Court Farm, Kingstone, Hereford HR2 9HG. Extension to existing agricultural building and demolition of existing dutch barn and replacement with new building and the general use of site for the purposes of hydroponic crop processing.</b> The application was considered by the council and it was agreed to respond in support of the application noting that it will provide more jobs in the village. No further comments to make. Clerk to respond.
11.	<b>Drainage</b> No updates.
12.	<b>Allotments</b> - The clerk confirmed that Lagan Homes are in receipt of a draft transfer which is being checked, a copy will be sent to the parish council solicitor shortly. The clerk confirmed that arrangements had been made for bark chippings to be deposited on site in preparation for dividing plots.
13.	<b>Road Calming and Speed Watch</b> - Village gateways were discussed and it unanimous that gates are the preferred option.
13.1	<b>SIDS</b> – it was clarified by a unanimous vote to proceed with the purchase of Topas SIDS. Clerk to action procurement and establish insurance costs. Cllr Warrilow agreed to be lead on data analysis.
14.	<b>Highways &amp; Environment</b> <ul style="list-style-type: none"> <li>• Sandbags – Cllr Watkins had indicated that the current supply of sandbags should be adequate. Cllr Lloyd to contact a possible representative to organise distribution if required.</li> <li>• Rubbish on Green Lane – the chairman confirmed that this had been cleared.</li> <li>• Village name signs – the clerk confirmed that BBLP have approved the replacement of village signs on a like for like basis if carried out by the lengthsman. Clerk awaiting contact with lengthsman to obtain costings for consideration at the next meeting.</li> </ul>
22.	<b>Items for next agenda</b> Village Litter Pick Road Sweep Cottons Meadows Trees Christmas 106 monies for leisure Lagan Homes hedge cutting on Dews Corner
23.	<b>Date of next parish meeting is Wednesday 2<sup>nd</sup> November 2022</b>
24.	<b>Meeting closed at 8:05pm</b>

SIGNED.....

DATED.....

**KINGSTONE AND THRUXTON GROUP COUNCIL**  
**Schedule of Payments Required (To Date) Date: October 2022**

<b>Date:</b>	<b>PAYABLE TO</b>	<b>FOR</b>	<b>GROSS AMOUNT</b> £	<b>Minute Ref:</b>	<b>VAT</b> £	<b>NET AMOUNT</b> £	<b>FROM BUDGET HEADING</b>	<b>Ch No:</b>
05/10/22	Lisa Lewis	Sept Salary in line with clerk's contract	-			-	Clerk's Salary	761
05/10/22	HMRC	PAYE September	.80p			.80p	PAYE	757
05/10/22	SLCC	Subscription	144.00			144.00	Subscriptions	758
05/10/22	SLCC	Training GDPR	36.00		6.00	30.00	Training	758
05/10/22	KES Childcare	Scarecrow Comp	100.00			100.00	Donations	759
05/10/22	Little Acorns Nursery	Scarecrow Comp	50.00			50.00	Donations	760
05/10/22	Lisa Lewis	Reimbursement of Ink	19.47			19.47	Stationery	761
05/10/22	Lisa Lewis	Reimbursement of Office 365	59.99		10.00	49.99	Subscriptions	761
05/10/22	Lisa Lewis	Reimbursement of McAfee Security	49.99		8.33	41.66	Subscriptions	761